



Flitcham Church of England Primary Academy

Executive Headteacher: Mrs Jane Gardener
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Thursday 8th June 2023

Dear Parents,

As we come toward the end of the academic year, we would like to update you on our class and staff structure for September 2023. This year, there is a particular shortage of reception-age children across the County and this has had an impact on our intake numbers. As a result, we need to adjust our class structures.

From September the classes will be as follows;

Class	Teacher	Approx. Class Size
Combined Nursery/Reception and Year 1	Mrs Cressingham Monday to Wednesday plus one other teacher Thursday to Friday	11
Years 2 and 3	Mrs Herbert	20
Years 4, 5 and 6	Mrs Keir	23

As you can see our additional year 3 and 4 morning class has been incorporated into the main classes split. No class will be over large in terms of numbers and the approximate class sizes are indicated above, allowing us a good pupil-staff ratio. Teaching assistant roles will be allocated shortly.

Moving-up afternoon will be on July 11th from 1.15 PM, where all the children will be able to meet their new classmates and teachers. Transition visits for new reception children will be advised by Mrs. Sewell, Mrs. Cousins, and Mrs. Cressingham. As you already know, Mrs. Cousins is leaving us at the end of this academic year and I must also inform you that Mrs. Sewell has announced that she will retire at the end of this academic year too. We will be very sorry to see Mrs. Cousins and Mrs. Sewell go and thank them wholeheartedly for everything they have contributed to our Reception and Nursery class and to the wider life of the school. We wish them well in everything they do.

We welcome Mrs. Cressingham to our Nursery, Reception, and Year 1 class; many of you will know Mrs Cressingham already, from our Year 3 and 4 class. A comprehensive handover is already in place between all teachers.

Mrs. Herbert will move up with her class to become the Years 2 and 3 teacher and Mrs. Keir will continue in Years 4, 5, and 6. The children will remain in these classes all day.

Should you have any questions please do not hesitate to contact me,

Kind regards

Mrs. Gardener

Executive Headteacher